

APPLICATION FOR TENANCY

Quick Facts:

1. So City Living is able to process your application quickly, please ensure you complete it thoroughly and in full.
2. Your application form must be accompanied by 100 points of identification, one of which must be a copy of your passport or driver's licence. This is required for identification purposes.
3. Along with the 100 points of identification, we also require; proof of your current address and proof of income.
4. If there is more than one applicant a separate form should be completed for each applicant.

Rental Property:

address of property

Personal Details:

name		date of birth
current address		
home phone	work phone	mobile phone
email		driver's licence number
car rego number	passport number	passport expiry date

Personal References:

referee one - name (not related to you)		relationship
home phone	work phone	mobile phone
referee two - name (not related to you)		relationship
home phone	work phone	mobile phone

Emergency Contact:

name		relationship
address		
home phone	work phone	mobile phone

100 Points of Identification Options:

- 40 Points - drivers licence, passport
- 30 Points - birth certificate, photo id
- 20 Points - medicare card, credit card, current wage advice, two previous rental receipts, vehicle rego certificate, banks statement, telephone account, electricity account, gas account

CITYLIVING

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Application & Declaration:

Holding fee:

In accordance with section 24 of the Residential Tenancies Act 2010, it is hereby acknowledged that the taking of the holding fee referred to in this Application for Tenancy form is subject to the following conditions:

1. If the applicant has paid a holding fee, the landlord must not enter into a residential tenancy agreement for the residential premises with any other person within seven days of the payment of the fee (or within such further period as may be agreed with the tenant) unless the tenant notifies the landlord that the tenant no longer wishes to enter into the residential tenancy agreement.
2. A holding fee may be retained by the landlord only if the tenant enters into the residential tenancy agreement or refuses to enter into the residential tenancy agreement.
3. A holding fee must not be retained by the landlord if the tenant refuses to enter into the residential tenancy agreement because of a misrepresentation or failure to disclose a material fact by the landlord or landlord's agent.
4. If a residential tenancy agreement is entered into after the payment of a holding fee, the fee must be paid towards rent.
5. A tenant cannot be asked to pay a holding fee unless the tenant's application has been approved by the landlord and the holding fee does not exceed one weeks rent of the residential premises.

holding fee	commencement date	length of holding fee
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Repairs or other work requested to be carried out by the landlord:

repairs or other work

I, the applicant hereby apply for approval by the owner of the premises referred to in this form to become the tenant of those premises on the terms and conditions contained in this form, along with the Residential Tenancy Agreement to be drawn up by the owner's real estate agent.

The applicant acknowledges and consents to City Living verifying personal, employment and tenant history references.

Have you made an application for accommodation in any social housing, as defined in the Residential Tenancies Act 2010 or aged care facility?

yes or no	if yes, what date was the application made?
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I, the applicant do solemnly and sincerely declare that I am not a bankrupt or an undischarged bankrupt and confirm that the above information is true and correct.

I have inspected the above mentioned property and wish to take a tenancy for such premises for a period of months, at a rental of \$ per week and that the rental to be paid is within my means. I undertake to pay a rental bond in cash or as requested upon the signing of the Residential Tenancy Agreement.

Privacy policy:

The personal information provided in this application by the applicant or collected from third parties is required in order for the agent to verify the applicant's identity and to process the application, as well as manage the tenancy. Personal information on this application about the applicant, along with information collected during the tenancy maybe disclosed for the purposes for which it was collected to other parties including; landlords, referees and other agents, along with third party tenancy reference databases. Information already held on tenancy databases may also be disclosed to the agent and landlord. If the applicant is successful and enters into a Residential Tenancy Agreement and the applicant does not comply with their obligations under that agreement, that fact, along with other relevant personal information collected about the applicant during the tenancy can be disclosed to the landlord, third party operators of tenancy reference databases and other agents.

If the applicant would like to access the personal information the agent holds, they can do so by contacting the agent at the contact details supplied on this application. The applicant can also correct this information if it is inaccurate, incomplete or out-of-date.

If the information requested on this application in not provided in full, the agent may not be able to process the application and manage the tenancy.

Notice to prospective tenants:

The availability of telephone lines, internet services, analogue, digital or cable television (and the adequacy of such services); are the sole responsibility of the tenant(s) and tenants should make their own enquiries as to the availability and the adequacy of such services before accepting the tenancy of the property. The landlord does not warrant that any telephone plugs, antenna sockets, or such services points located on the property are serviceable, or will otherwise meet the requirements of the tenant, so, tenants must rely on their own enquiries.

signature of applicant	date
signature of agent	date

NOTE - A copy of this application will be served to the applicant for retention on receipt by the agent.

connectnow service - Connecting Your Utilities Has Never Been Easier

connectnow is a simple and convenient time saving service assisting you to connect your Electricity, Gas, Phone, Internet and Pay-TV to a choice of Australia's leading providers. connectnow can also assist with discounted quotes for removalists, van/truck hire, cleaning services and insurance and more. No longer do you need to call each service provider individually, wait on hold and repeatedly give your personal details. We take care of it all for you – with the one phone call. This is a value-added service independent of your tenancy application—you are not obligated to use connectnow.

A connectnow representative will make all reasonable efforts to contact you within one working day of receiving an application. If connectnow was unable to contact you within this period please contact connectnow on 1300 554 323 to ensure connection is completed. While the connectnow service is FREE, standard service provider connection fees and charges still apply. You pay NO extra charges as a result of using the connectnow service.

Phone: 1300 554 323
Fax: 1300 889 598
Email: info@connectnow.com.au

Declaration:

Connection of your utilities will only be initiated once a representative has discussed your details with you and obtained your consent to the terms and conditions of supply of the relevant utility service provider(s). The privacy of our customers is of vital importance to connectnow.

I consent to the collection of my personal information by Connectnow Pty Ltd ACN 79 097 398 662 for the purposes of arranging for the connection and or disconnection of the nominated moving and connections services and related services, and to providing my personal information contained in this application to the relevant service providers, in accordance with Connectnow's Privacy Policy (which is available for my inspection at [HYPERLINK "http://www.connectnow.com.au"](http://www.connectnow.com.au)www.connectnow.com.au) Connectnow and those service providers may contact me from time to time (including by electronic means) to let me know about new or existing products or services. I understand that I can contact Connectnow at any time if I do not want to receive that information from Connectnow or if I want to update my personal information. I agree that neither connectnow nor the Agent accepts liability for loss caused by delay in, or failure to connect/disconnect or provide the nominated services. The service will be activated according to the applicable regulations, service provider time frames, terms and conditions once agreeing to use the chosen service provider. I authorise the obtaining of a National Metering Identifier and or a Metering Installation Registration Number on my residential address to obtain supply details. It is the responsibility of the customer/homeowner to ensure that the electricity main switch is in the 'Off Position' for the required timeframe on the day of connection and that there is easy access to the meters. I acknowledge that the terms and conditions of the service provider bind me and that after hours connections may incur additional service fees from service providers. I acknowledge that connectnow may be paid a fee by the service provider and may pay a fee to the Agent in respect of the provision of the service provided to me by connectnow.

Please complete if you would like to be contacted by connectnow:

name	phone	
address of property		
signature of applicant	date	ID 16739

Please Note - connectnow is a third party service provider and is not part of, nor has ever been part of City Living. If you use any third party services, your legal relationship will be with the third party supplier and not City Living. You must check with the third party supplier as to the terms of services and the costs and charges involved. We may receive fees or commissions from third parties for such services. Individuals should rely on their own enquiries in order to determine whether or not to use the services of connectnow, or any other third party suppliers. Third party suppliers are used at your own risk.